



# Safety and Health at Sea Version 5.37.0.0

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*support@shw.dk*

*These instructions apply to version 5.36.7.1*

***If current version is below 5.36.0.0 please contact:***

*support@shw.dk For further instructions.*

**This document contains information about the Health and Safety at Sea Version 5.37.0.0+**

**Important note:** You only need to install the application in one location - either on the server (if server installation) or standalone PC (if standalone PC installation). Once installation is completed, a unique URL is created which is shown during the installation process (Applies to both Standalone and Server setup)’.

This URL can be used on all clients or any device that is connected to the same network on board. Open any standard web browser and type this URL.

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## General Information

### **(AA) Minimum requirements for the PC:**

1. Operating System WIN7 or later
2. At least 10GB of disk space available
3. Latest version of Safari browser on the date of deployment or
4. Latest version of Firefox browser on the date of deployment or
5. Latest version of Chrome browser on the date of deployment or
6. IE browser version 10 and later

### **(BB) Minimum requirements for the server (if applicable on board or in the office):**

1. Windows server 2008 and higher (e.g. Windows server 2008 or 2008 R2 or 2012 or 2012 R2 or 2014)
2. Microsoft SQL Server 2014 and above (e.g. SQL Express or SQL compact or any MS licensed like Standard or Enterprise)

Note: for ships who are unsure of the server part please seek advised from your company IT department.

### **(CC) Minimum requirements of current program (only if installed):**

1. Health and Safety at Sea Version 4.0 Database 231 or higher

## Quick Guide Installation

### Pre - Installation

#### 1. Install MS.NET 462

From download files “Run” → “NDP462-KB3151800-x86-x64-AllOS-ENU.exe”

#### 2. Install SQL LOCALDB

From downloaded files “Run” → “32bitSqlLocalDB.msi” or “64bitSqlLocalDB.msi”<sup>1</sup>

### New installation Only v5.36.0.0 and above (Standalone and Server setup)

#### 1. Run “Setup Seahealth 5.37.0.0”

#### 2. Select “Install New Health and Safety at Sea V5”

#### 3. Select database

Select database from installation package or use existing database<sup>2</sup>

#### 4. Print settings

A Unique URL is created to access the installation from other computers on the same network

#### 5. Restart, and run health and Safety at Sea Version 5

### Upgrading Only v5.36.0.0 and above

#### 1. Run “Setup Seahealth 5.37.0.0”

#### 2. Select “Upgrade Existing Health and Safety at Sea V5”

#### 3. Print settings

A Unique URL is created to access the installation from other computers on the same network

#### 4. Restart, and run health and Safety at Sea Version 5

### Important Note: Run Data updater!

After logging in the first time as administrator, please go to:

“Settings” → “System Settings” → “Data Updater” and Click “Start Data Updater”

<sup>1</sup> Dependent on system type refer to detailed instructions

<sup>2</sup> If you are “Re-Installing” please remove old program from the control panel

## Quick Guide Initial Setup

When Launching application for the first time Choose “New Installation” or “Import Existing Data”

### Initial setup “New Installation”

#### 1. Choose New Installation

#### 2. Fill in Details

The usernames “Seahealth” and “Administrator” are reserved and cannot be used.

#### 3. Login as Administrator and run Dataupdater

“Settings”→ “System Settings”→ “Data Updater” and Click “Start Data Updater”

### Initial Setup “Import Existing data”

If you are importing existing data from Version 4, please refer to details in the “read me”.

Before starting the import, you should have your existing Version 4 “Sahese2010.mdb” file ready.

Any local SDS’s and any data you want to import should be added to a .zip file.

#### 1. Choose “Import Existing Data” and enter a “New Administrator Password “

#### 2. Locate and select Sahese2010.mdf

#### 3. Locate and select .zip file containing local SDS’s and any data you want imported

#### 4. Upload Selected Data - Wait for data to be uploaded and continue

#### 5. Login with the administrator credentials and enter vessel details and flag

#### 6. Login as Administrator and run Data Updater

“Settings”→ “System Settings”→ “Data Updater” and Click “Start Data Updater”

### Initial Setup “Upload Video files”

You are provided with Video User Manuals to this application as separate files for this installation.

The files are in .zip format, please unzip and store the files in a location of your choice before uploading.

#### 1. At login page click “Help” on the top right corner

#### 2. Click “Upload” and choose the files from the unzipped folder you created

#### 3. Click “Upload All” - Once upload is completed all the files will be ready for use

*Medical Book videos are also provided separately – follow same procedure to upload Medical book videos.*

## Quick Guide Additional info

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### Software updates

Software updates can be turned on as administrator. The default is “Do Nothing”.

1. Go to “Settings” → “Updates” → Settings
2. Choose your preferred way of receiving software updates\*

\*For IT professionals a “Transfer folder is available” where you can drop updates downloaded from the webpage; the update is applied automatically once the update is dropped into the folder.

To get further info on this option contact: [support@shw.dk](mailto:support@shw.dk)

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### License information

#### License information

Each installation comes with a 3-month trial license.

Once the installation is completed and the “DataUpdater” is run, we will receive necessary ship information. We will then approve and grant license for each ship. Remember the “DataUpdater” should be run regularly or set it to “Auto” and choose no of days between updates.

License for medical book is ordered separately.

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Please refer to the “read me” guide in the instructions folder of the installation files.

For questions or feedback contact [support@shw.dk](mailto:support@shw.dk) or Phone: +45 7240 2610

## Pre- Installation

### MS.Net 462

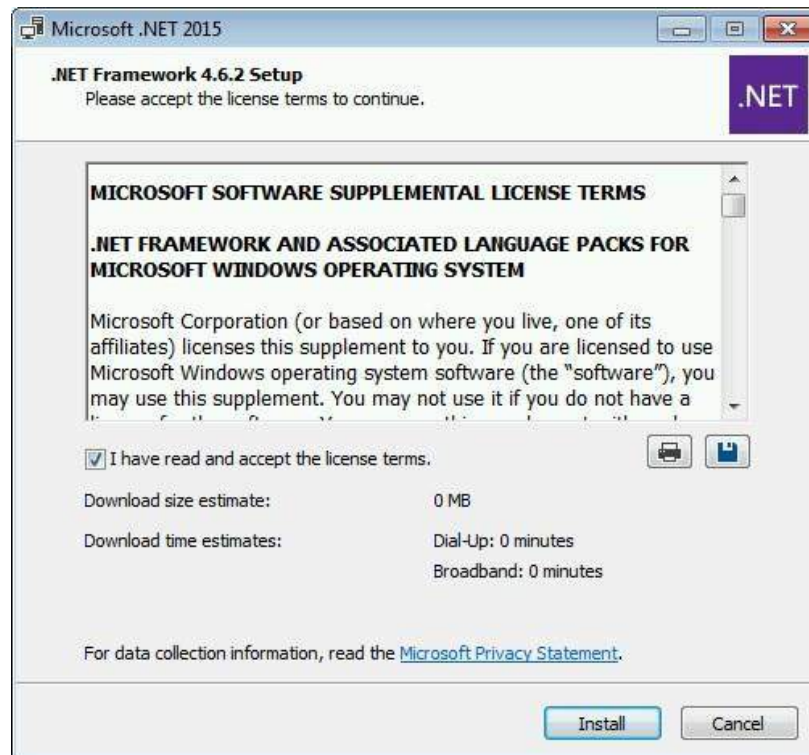
support@shw.dk

#### Step 1



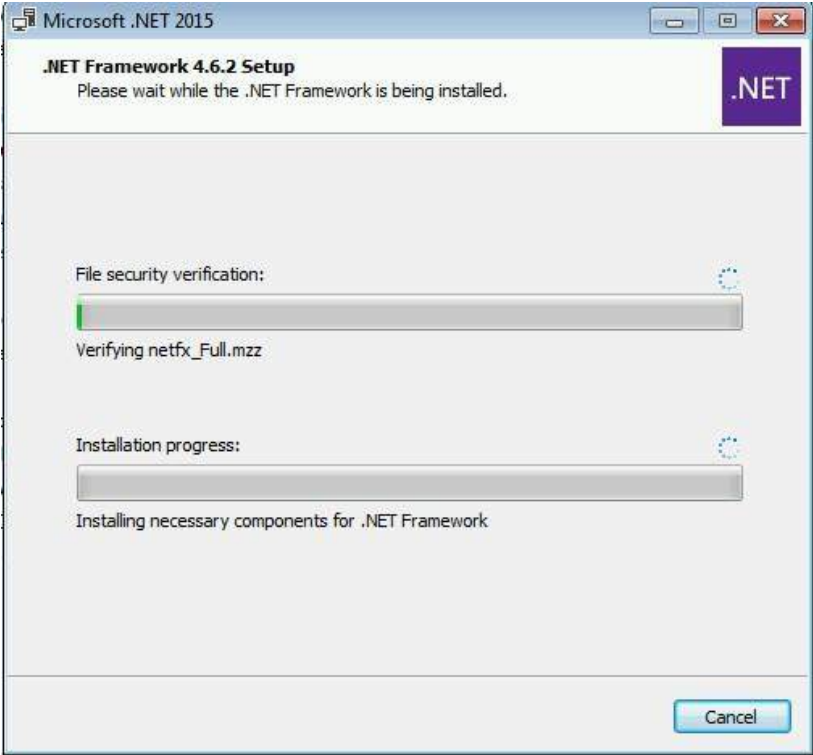
Click "Yes"

#### Step 2



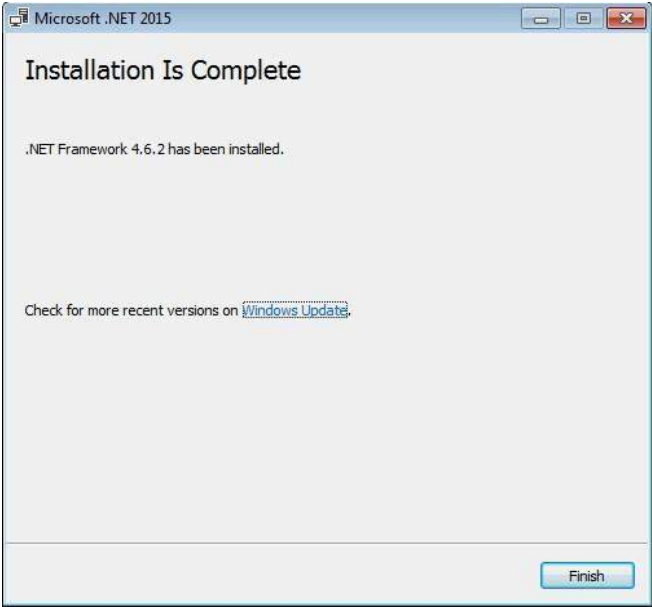
Read license and click "Install"

Step 3



Installation starts

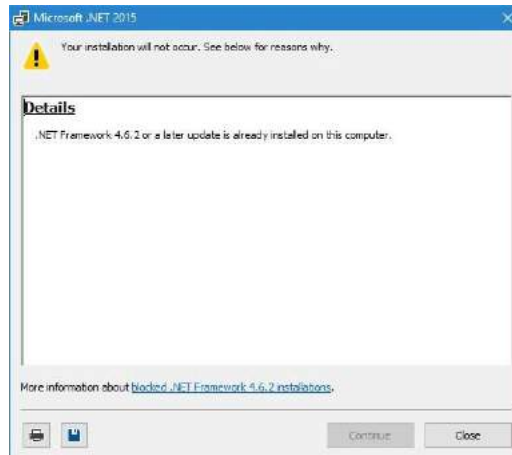
Step 4





## Installation is completed

### Note



On some computer, MS.NET framework is already installed. Then you will receive this message. Continue with next steps.

## Pre- installation SQL LocalDB

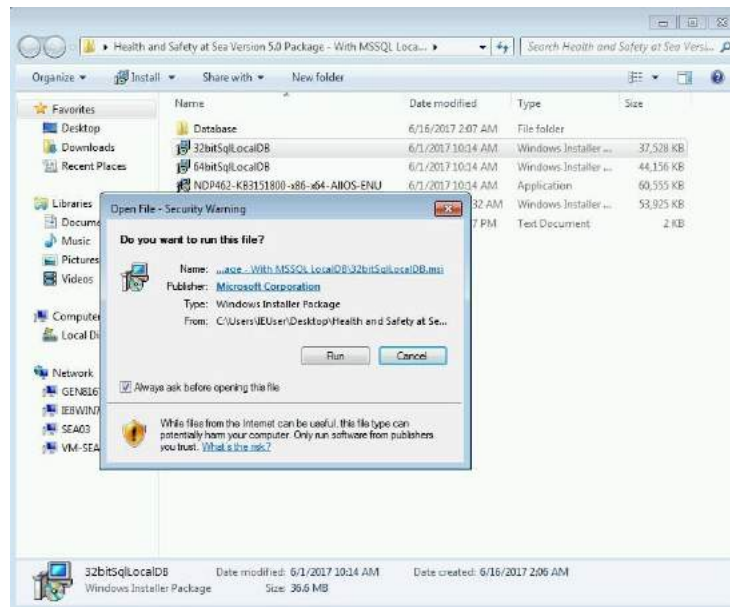
support@shw.dk

Choose 32bit or 64bit depending on your **“System Type”**. Once you choose Double click: **32bitSqlLocalDB.msi** or **64bitSqlLocalDB.msi**



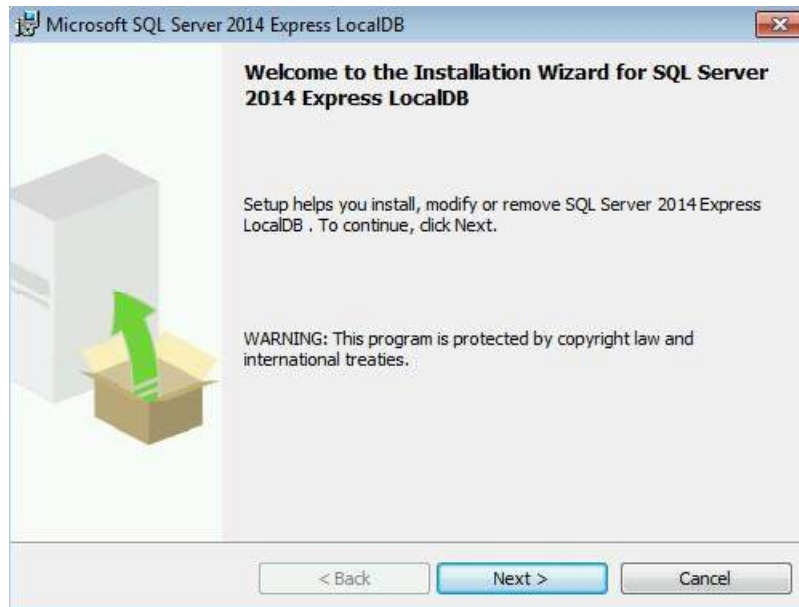
You can find out what is your **“System Type”** under: **“Start”** → **“Control Panel”** → **“System and Security”** → **System**

### Step 1



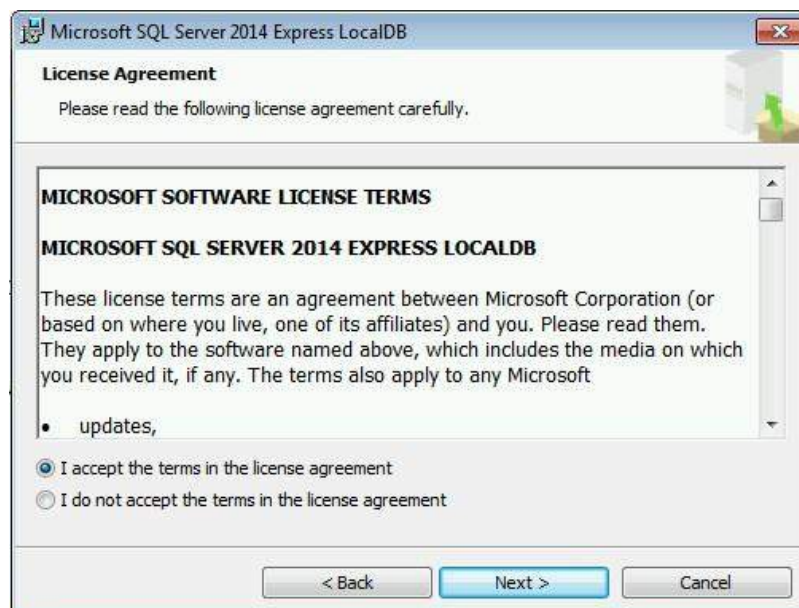
Click **“Run”**

## Step 2



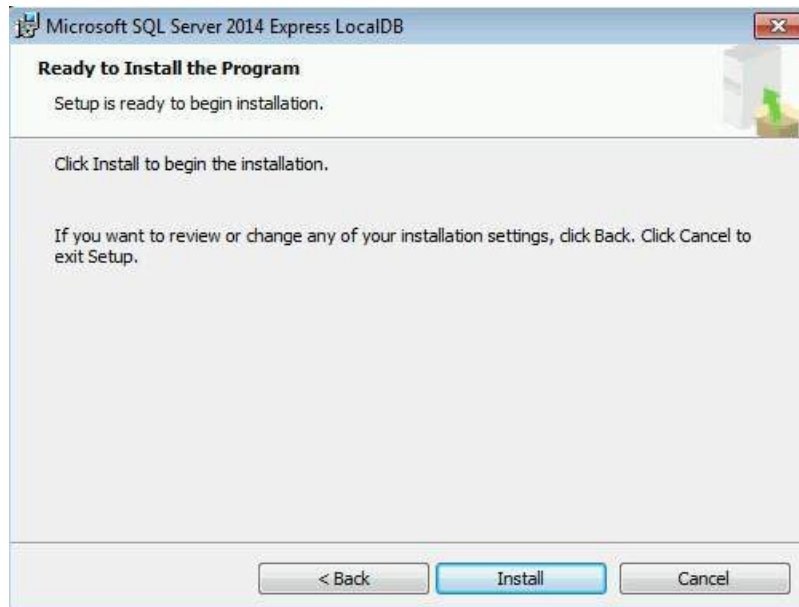
Click "Next"

## Step 3



Read license and click "Next"

## Step 4



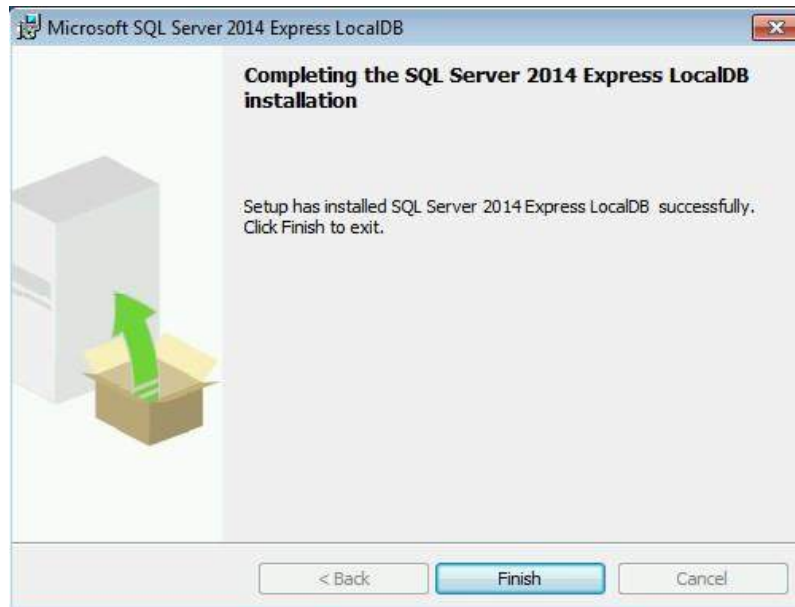
Click "Install"

## Step 5



Install starts

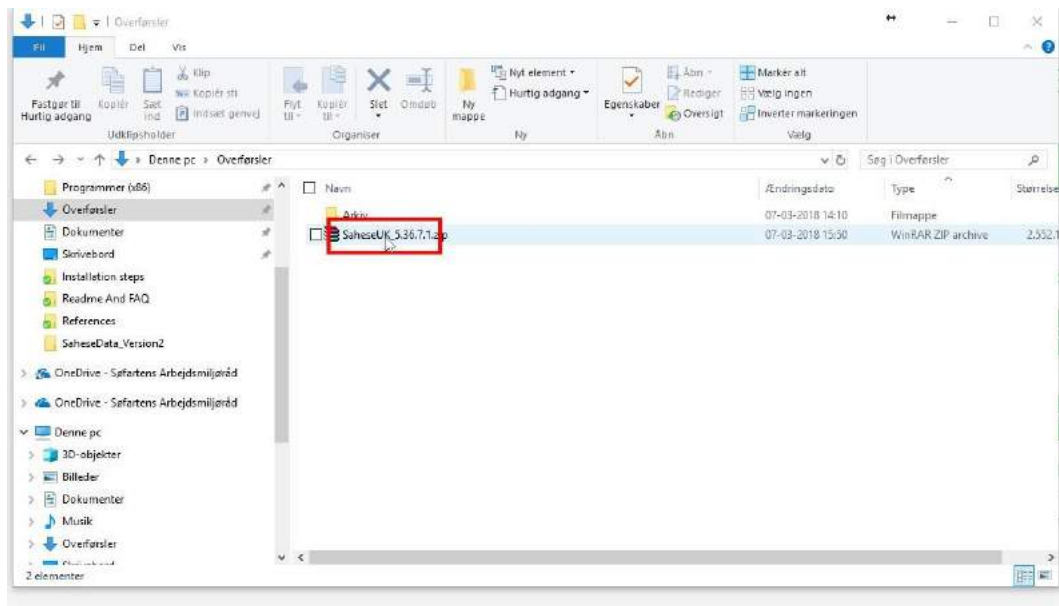
Step 7



Click "Finish" Installation completes

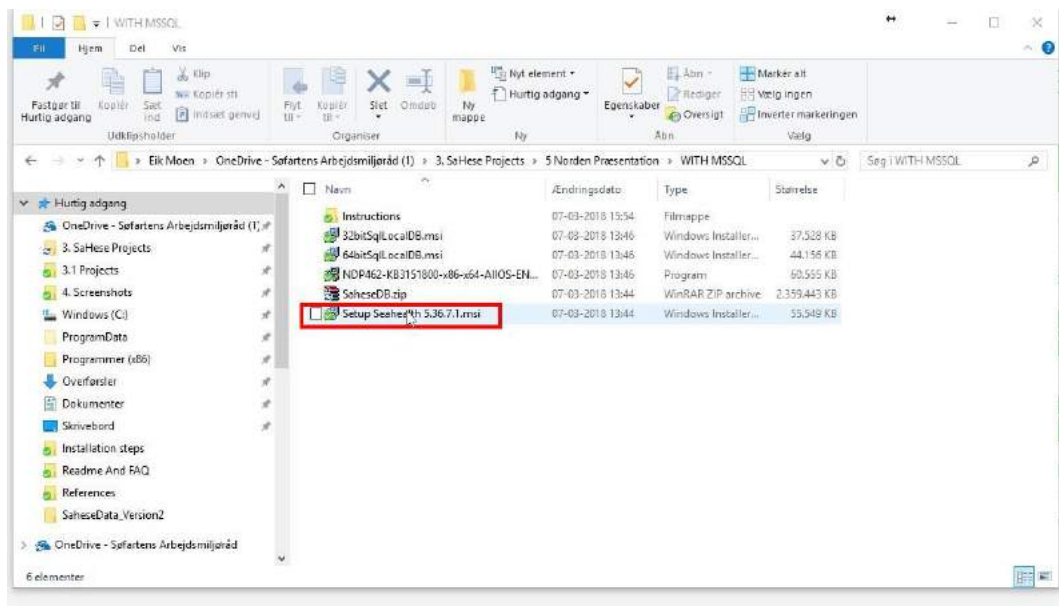
## New Installation Only v 5.36.0 and above (Standalone and Server setup)

### Step 1.



Unpack Download package to a folder of your choice

### Step 2.



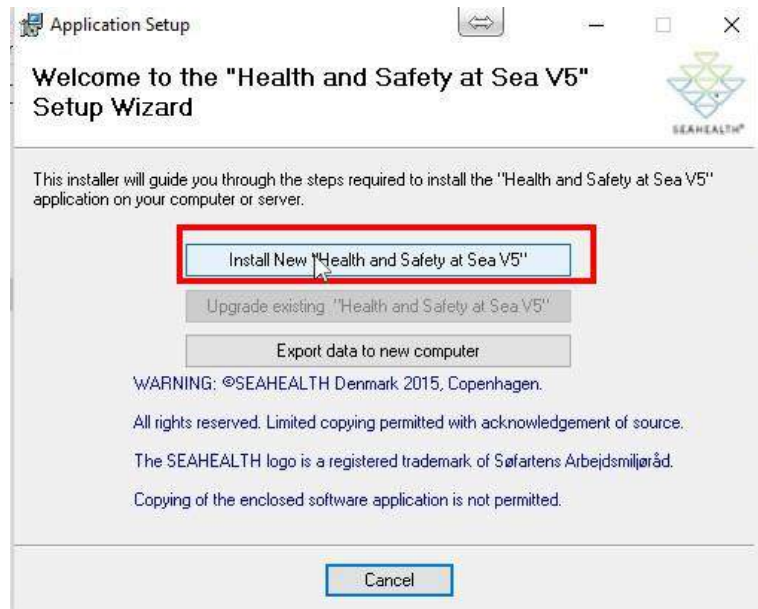
Double Click on "Setup Seahealth 5.36.7.1.msi"

**Step 3.**

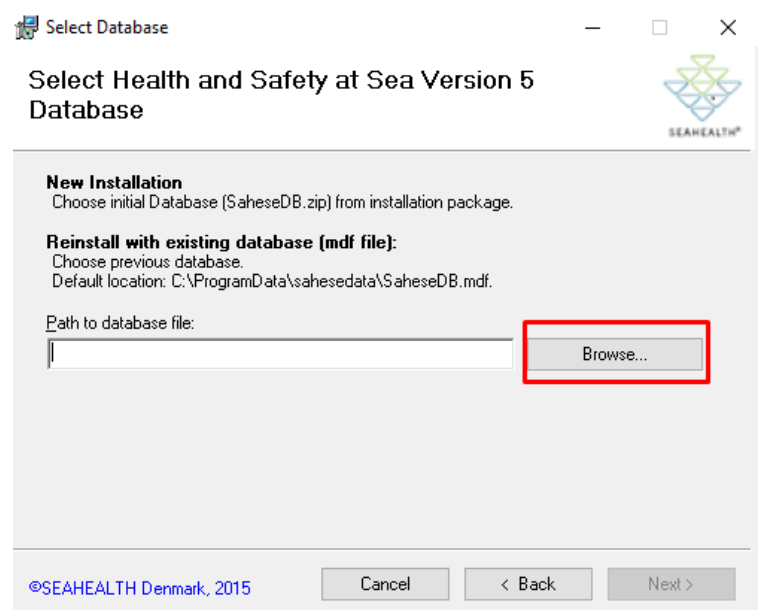
Click “More Info” **Note:** This step may or may not appear on some computers. On some computers, a security questions may be asked with “Yes” or “No” option. Choose “Yes” and continue.

**Step 4.**

Read the terms and conditions before accepting. “Check” the box next to the text “I agree to the license terms and conditions” and press “Install”

**Step 5.**

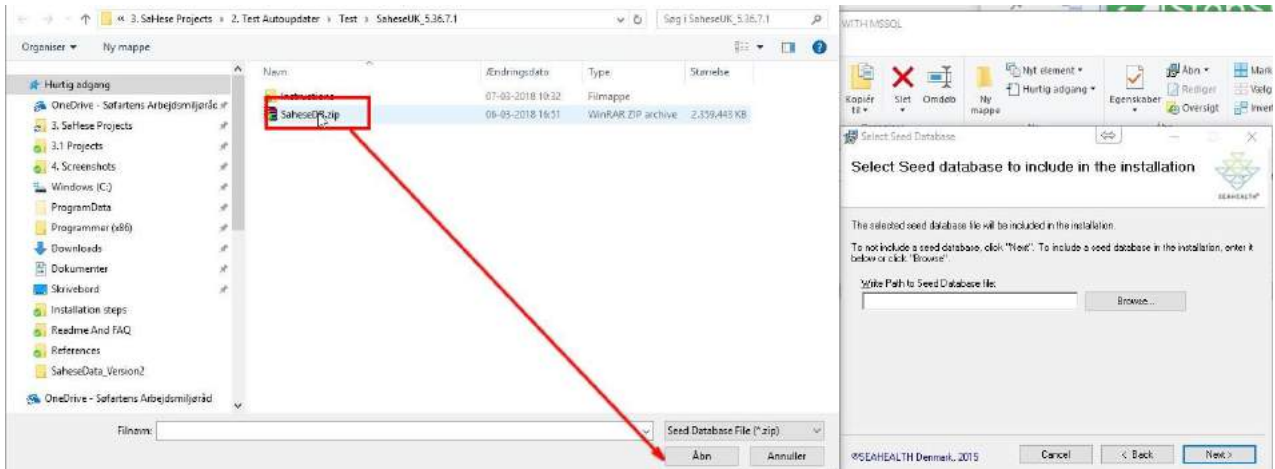
Click on "Install New Health and Safety at Sea V5"

**Step 6.**

Click on "Browse..." (if Re-installing, please uninstall application from control panel)

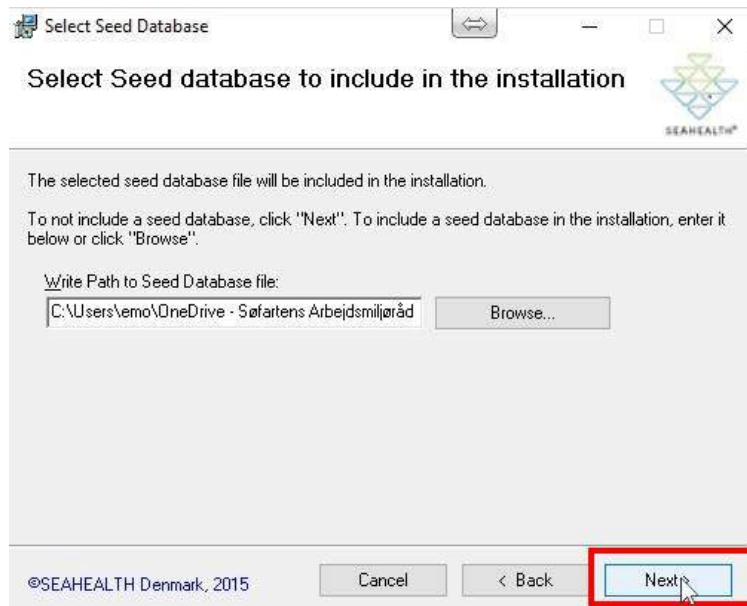


**Step 7.**



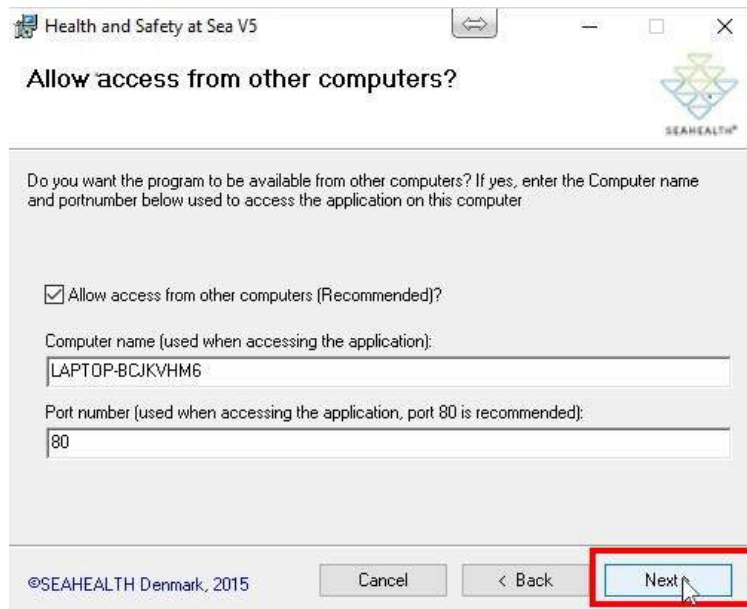
**Locate "SaheseDB.ZIP" from unpacked download folder. and click open**

**Step 8**



**Click on "Next >"**

## Step 9



Click on "Next >"

The installation chooses the "Computer name" and Port number" as a default.

If you know an alternate "Port number" then enter the same and click "Next".



### Port Error (only if port 80 is in use)



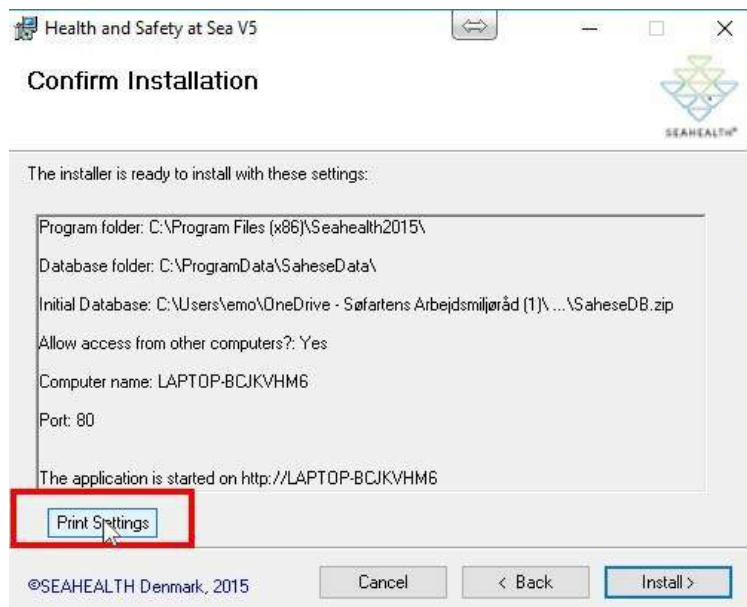
You will get this message only if the Port 80 is used by another program. Seek advice from your company IT department to find out which port is to be used. Click "Ok" and enter the correct port number and continue.

### Other port number example



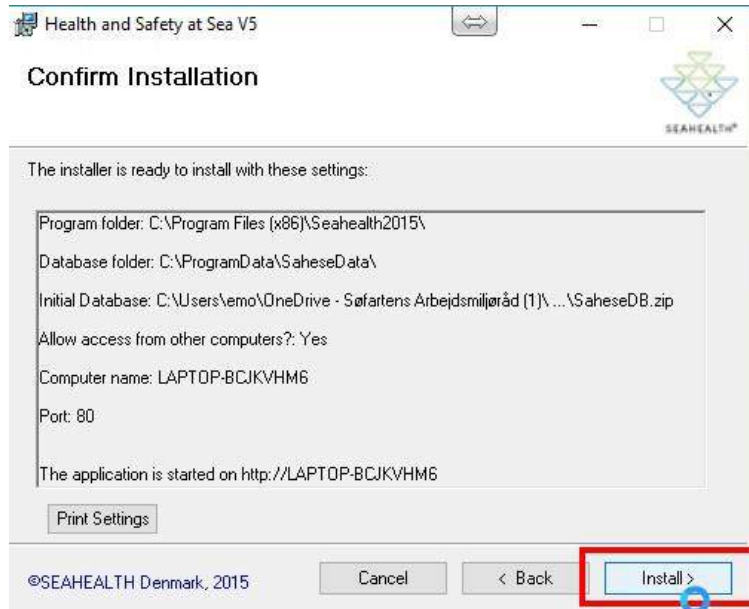
Here is an example which shows the use of another port number “5000”.Click “Next”

### Step 10.



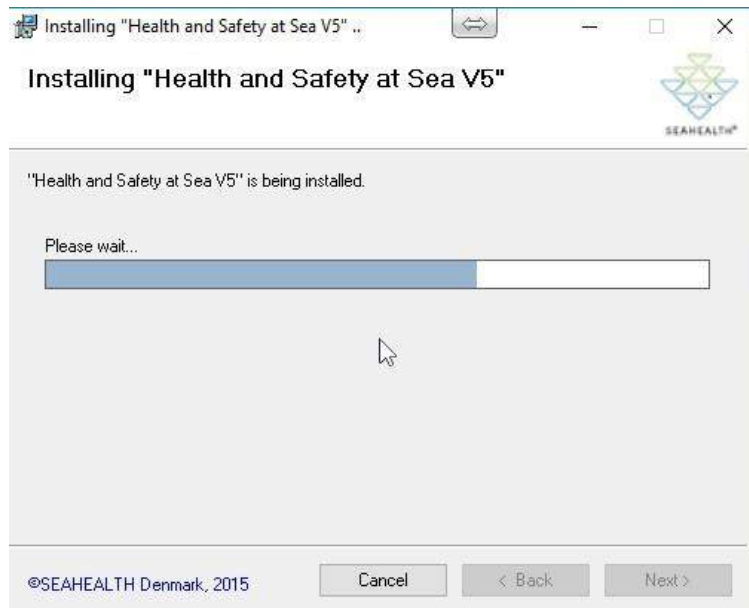
Confirm the installation by checking all details. At this step, it is recommended to “Print Settings”.

**Step 13.**



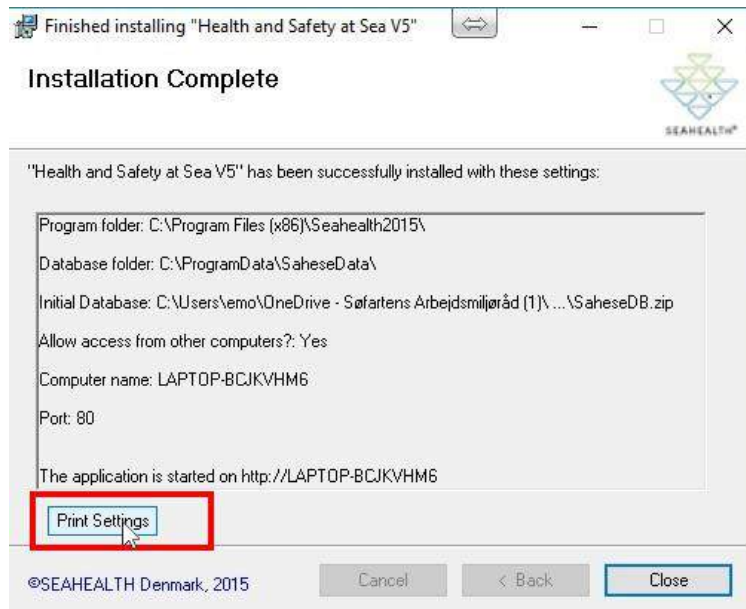
**Click on "Install >"**

**Step 11.**



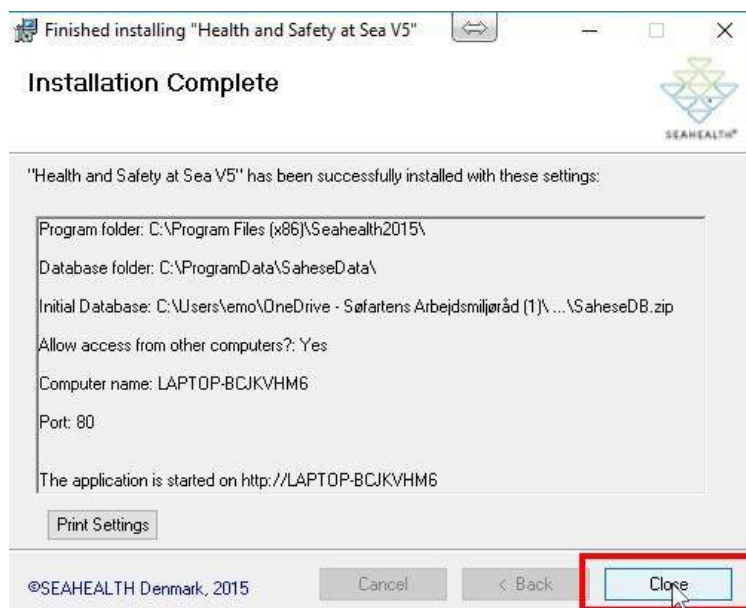
**Please wait for installation to be completed.**

## Step 12



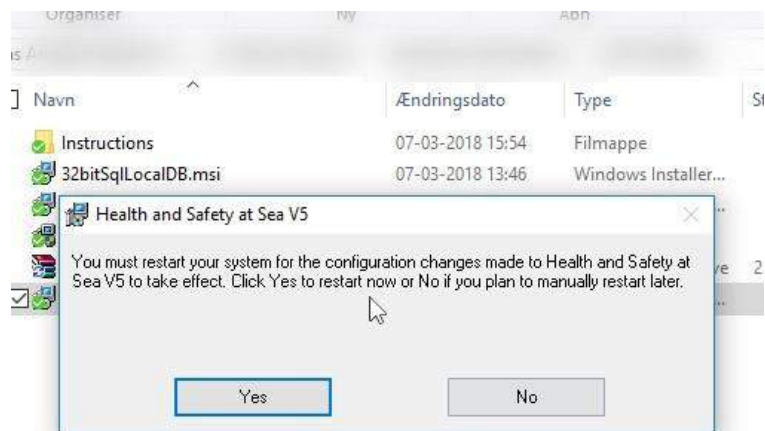
At this step, it is recommended to "Print Settings".

## Step 14



Click on "Close"

## Step 15



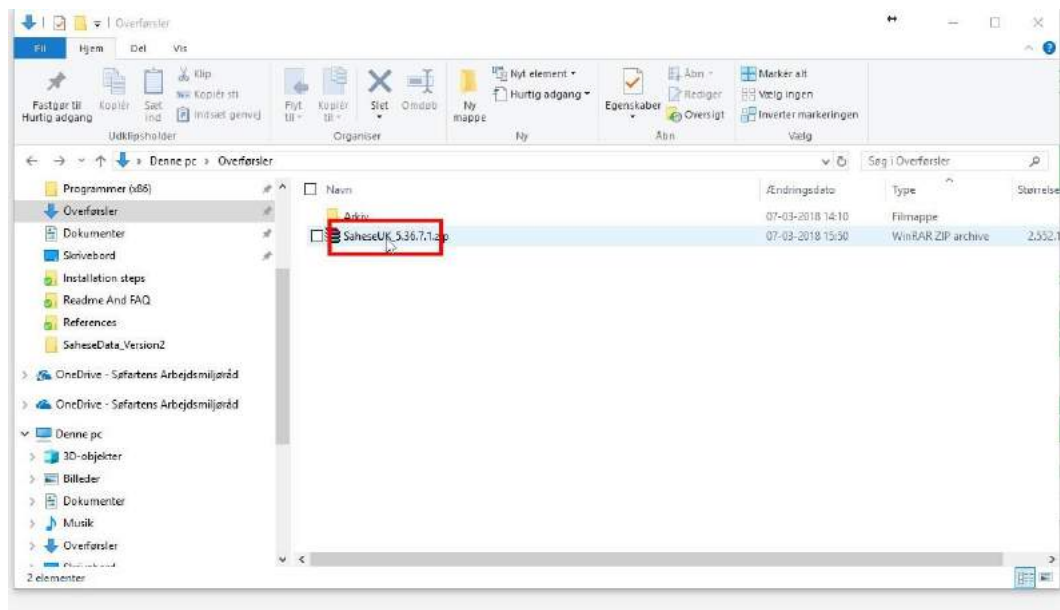
**You must restart your system for the configuration changes made to Health and Safety at Sea V5 to take effect.**

## Upgrading Only v5.36.0.0 and above (Applies to both Standalone and Server setup)

### Upgrade of existing installation V5.36.6.0 and above

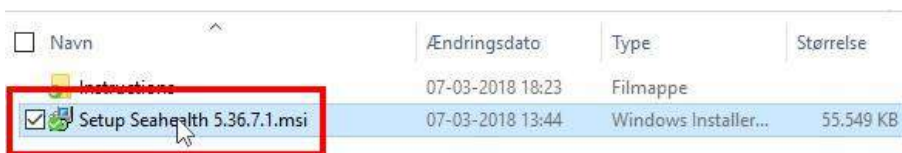
support@shw.dk

#### Step 1.



Unpack Download package to a folder of your choice

#### Step 2



Click on "Setup Seahealth 5.36.7.1"

### Step 3.



Click “More Info”**Note:** This step may or may not appear on some computers. On some computers, a security questions may be asked with “Yes” or “No” option. Choose “Yes” and continue.

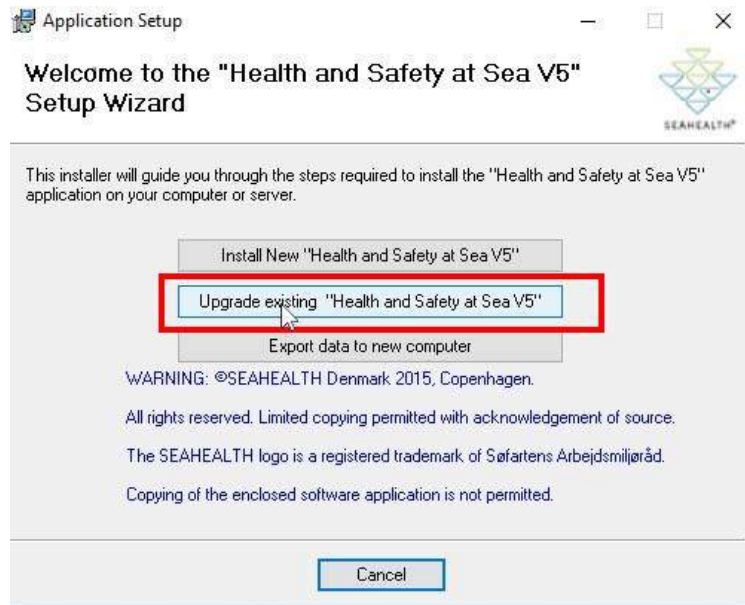
### Step 4



Read the terms and conditions before accepting. “Check” the box next to the text “I agree to the license terms and conditions” and press “Install”

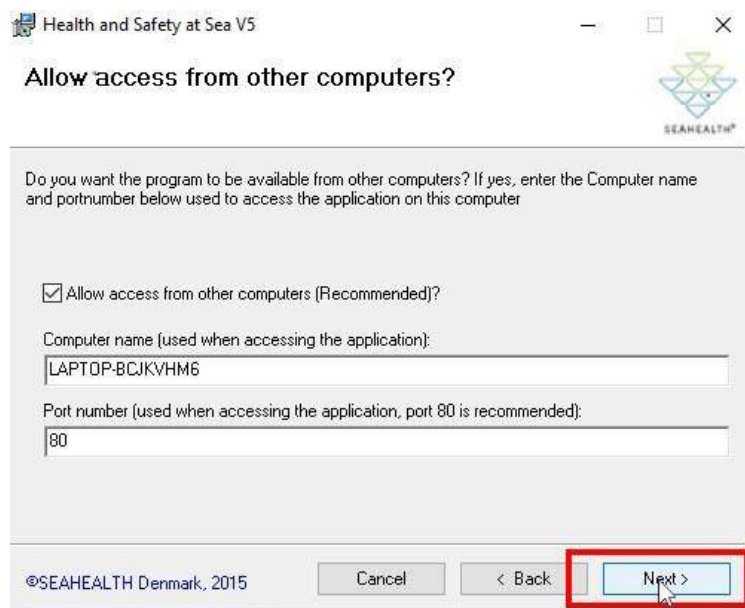


## Step 5

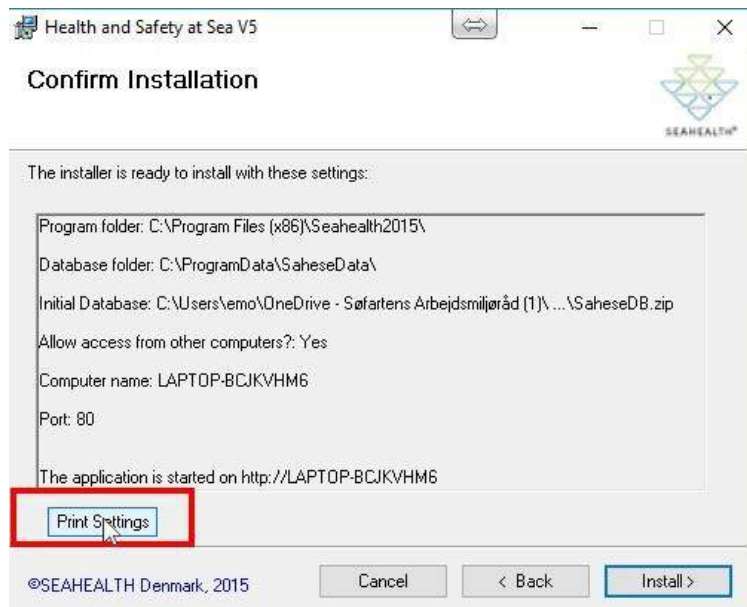


Click on "Upgrade existing "Health and Safety at Sea V5""

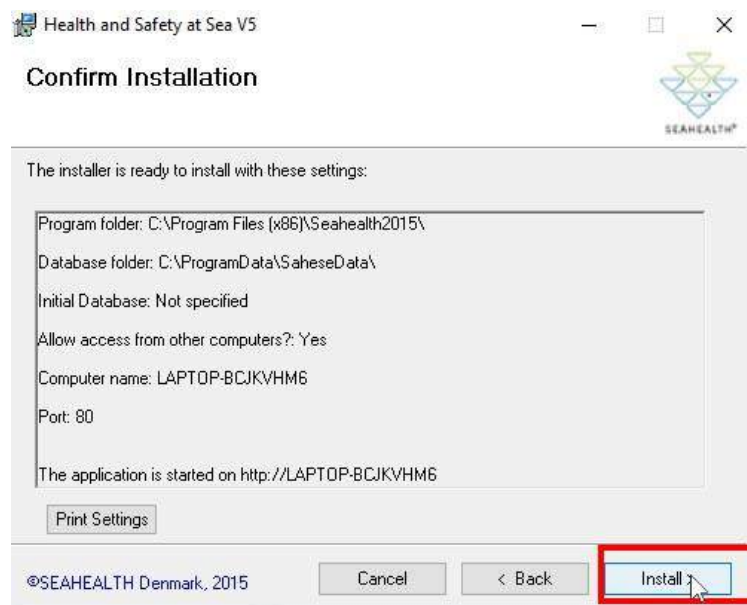
## Step 6



Click on "Next >"

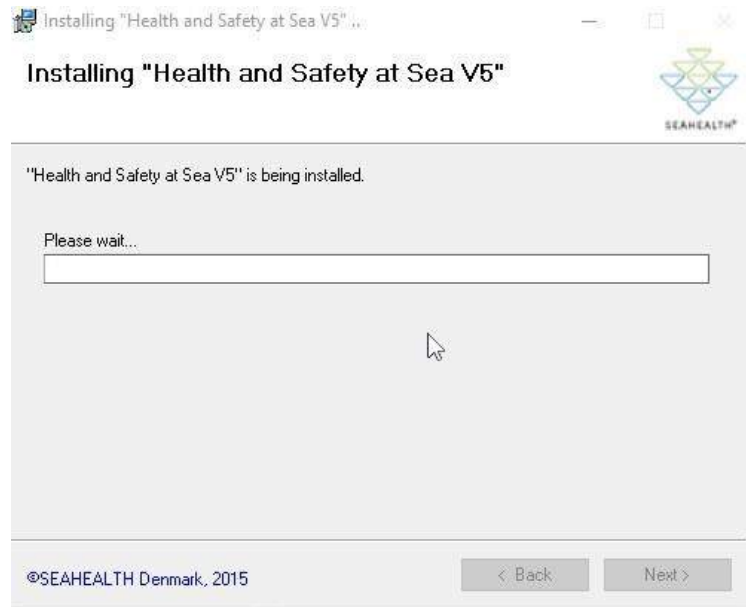
**Step 7.**

Confirm the installation by checking all details. At this step, it is recommended to “Print Settings”.

**Step 8.**

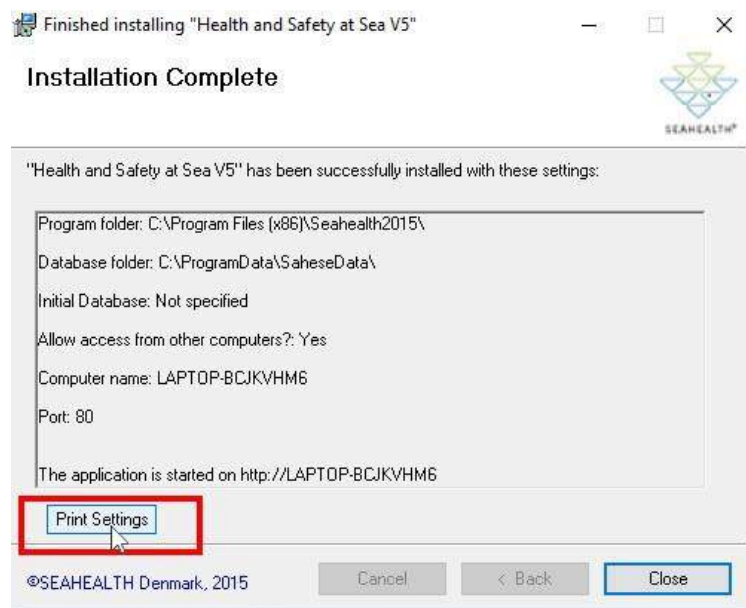
Click on "Install >"

## Step 9

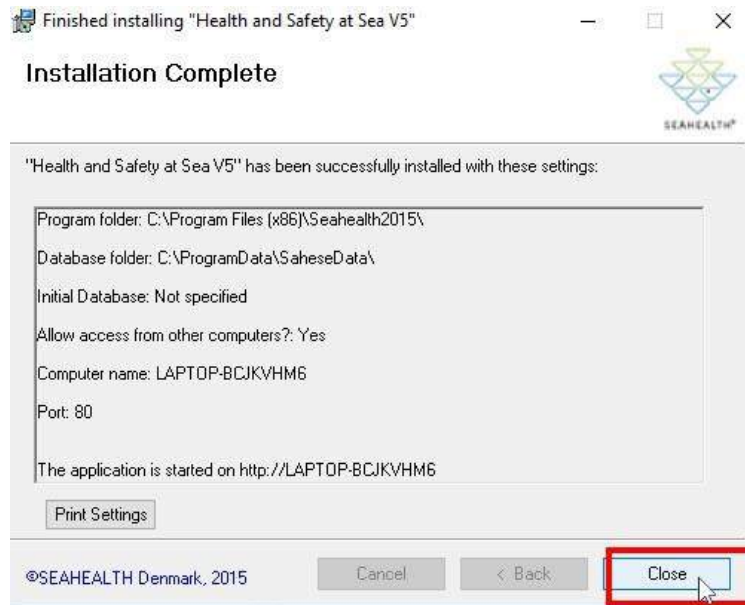


Please wait for installation to be completed.

## Step 10

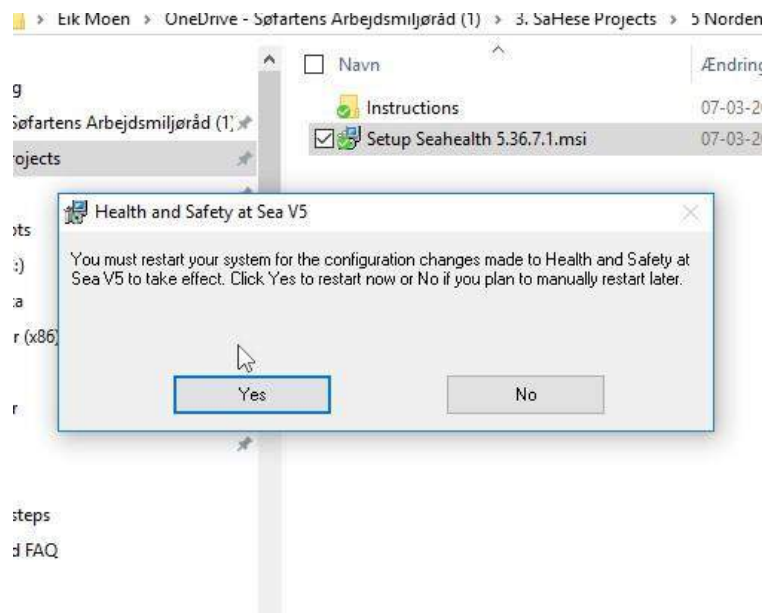


At this step, it is recommended to “Print Settings”.



Click on "Close"

## Step 12



You must restart your system for the configuration changes made to Health and Safety at Sea V5 to take effect.

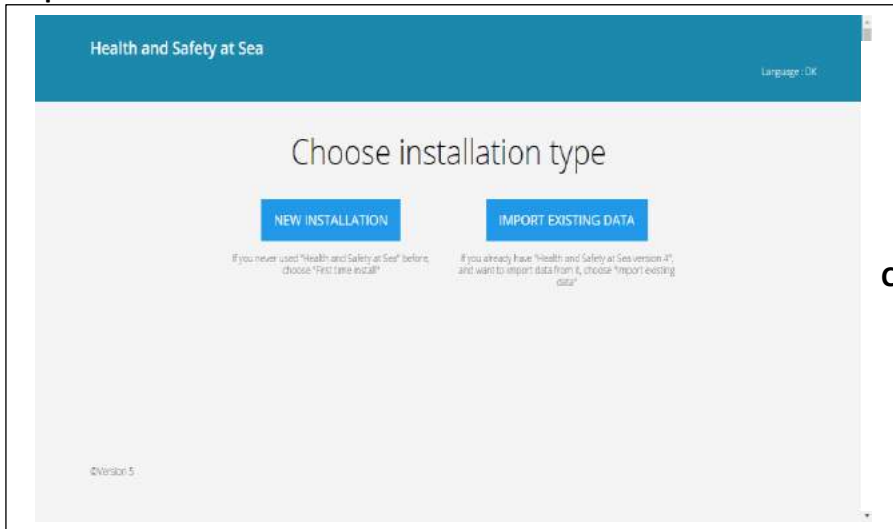
## Launch Application and Initial Setup

### Step 1:



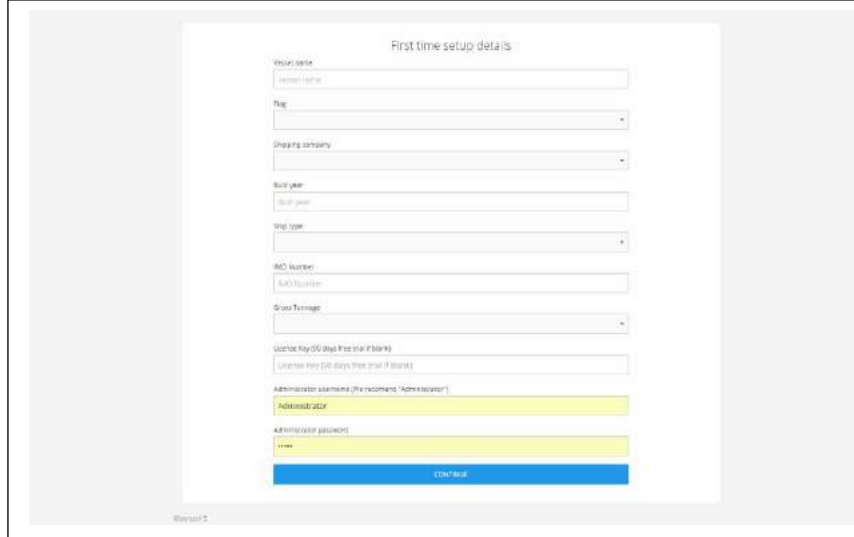
Once system has been restarted:  
Double click desktop icon –  
“Health and Safety at Sea v5.0”

### Step 2:



Choose installation type

## New Installation

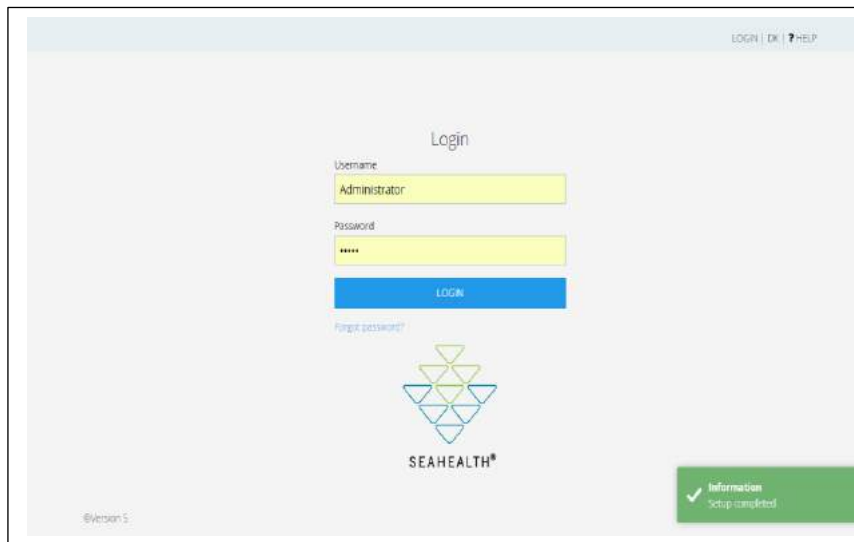


Choose “New Installation” if you have never used this application before:

- Fill out Vessel details
- Setup new Administrator Login credentials (username/password)
- Click “Continue”

**Important note:** The following usernames are reserved and cannot be used.

- Administrator
- Seahealth

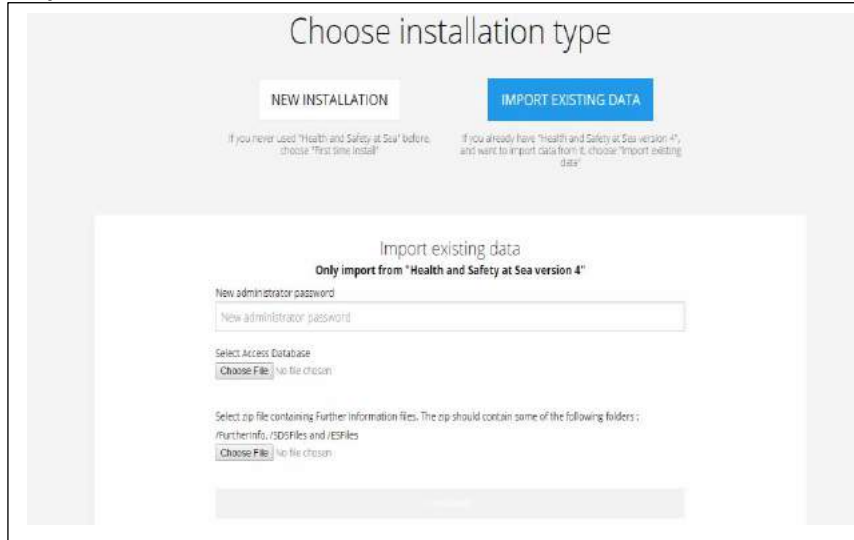


Application restarts

Login with the new Administrator Login credentials

## Import Existing Data

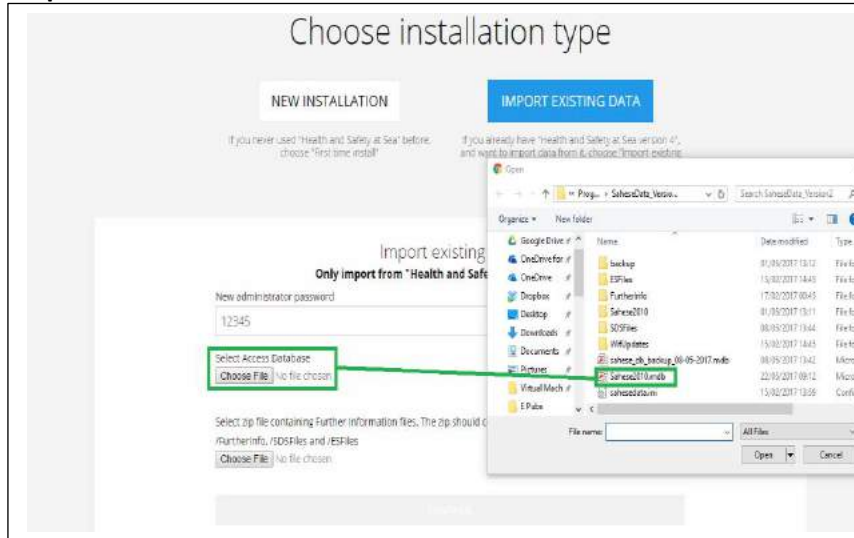
### Step 1:



Choose “Import Existing Data” if you are using Health and Safety at Sea Version 4.0

Enter a “New Administrator password”

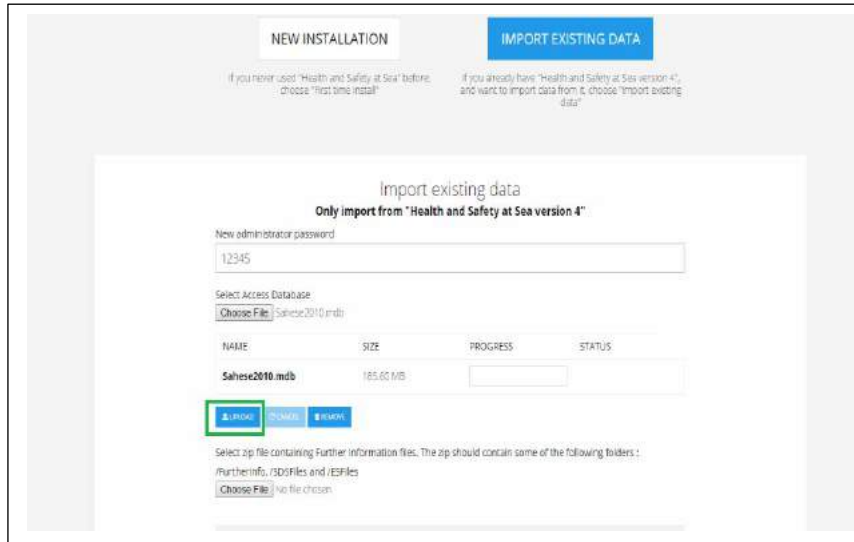
### Step 2:



To import your current Version 4.0 database:

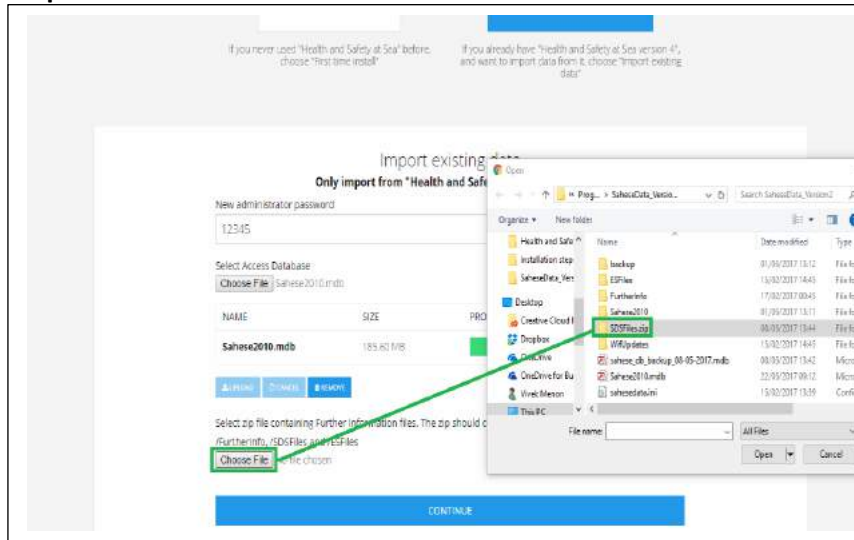
1. Click “choose file”
2. Locate and select the access database file called “Sahese2010.mdb” that contains all your current data.
3. This database file could either on the local drive or on a network drive.

### Step 3:



Click "Upload"

**Step 4:**



If you like to import your own local SDS's and any data from Further Information from current Version 4.0 database:

1. First create a .zip file containing all the folders with those data.
2. Click "choose file"
3. Locate and select the .zip file you have created

**Step 5:**

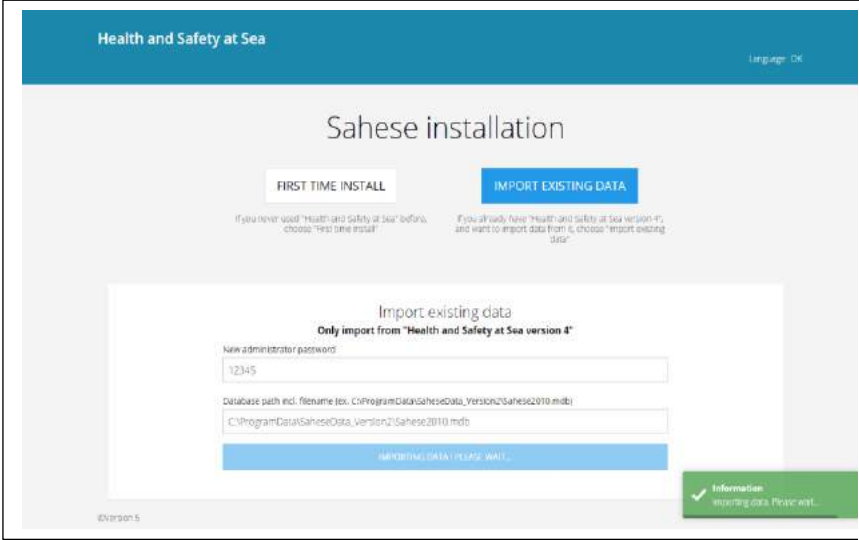


Click "Upload"  
Once uploaded Click "Continue"

**Step 6:**

Choose "Yes" to import the data

**Step 7:**



Please wait for data transfer

**Step 8:**



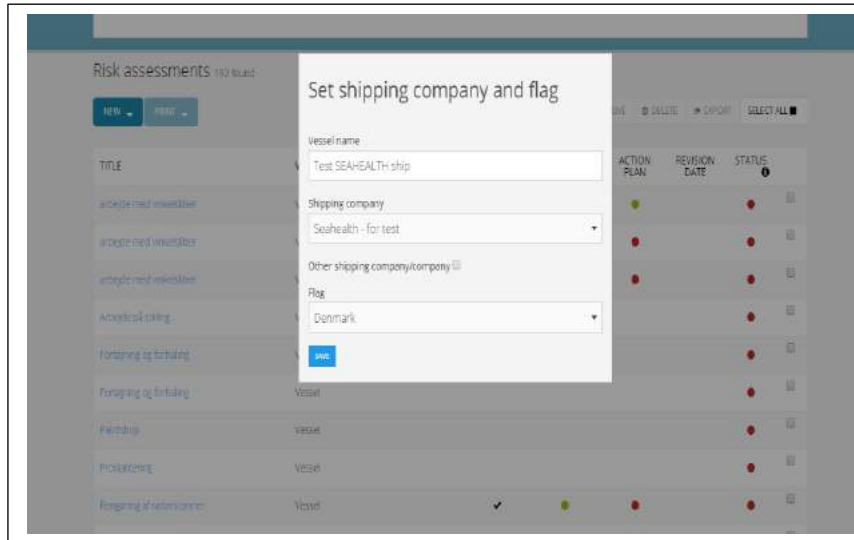
Application restarts

Login with the new Administrator credentials

**Important Note:** Remember to check the “Run Data-Updater” instructions further below in this guide.

**Vessel Details and Flag Setup**

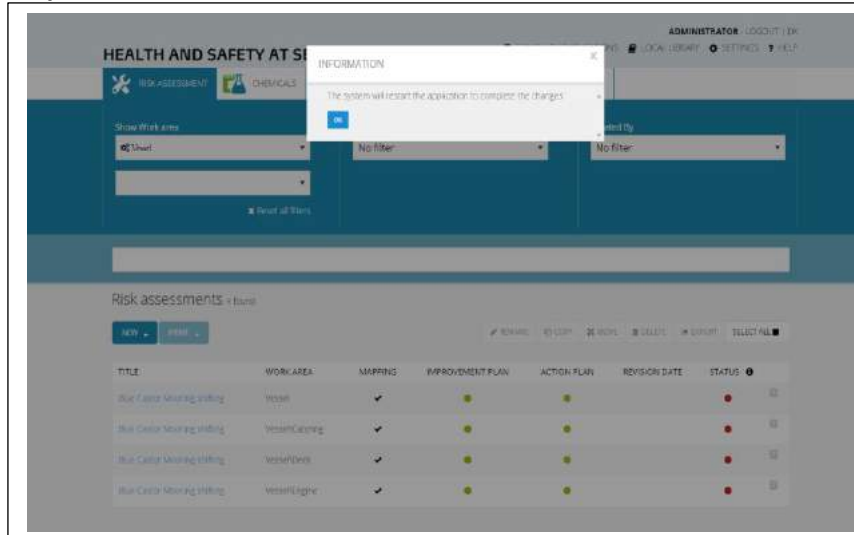
**Step 1:**



**Check and confirm Vessels, Company details and set the Flag**

**Press “Save”**

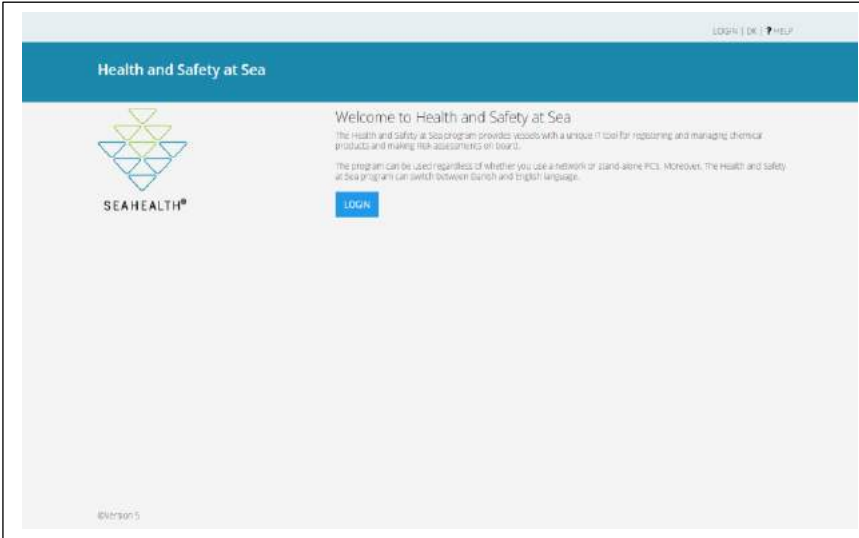
**Step 2:**



**The application will now restart.**

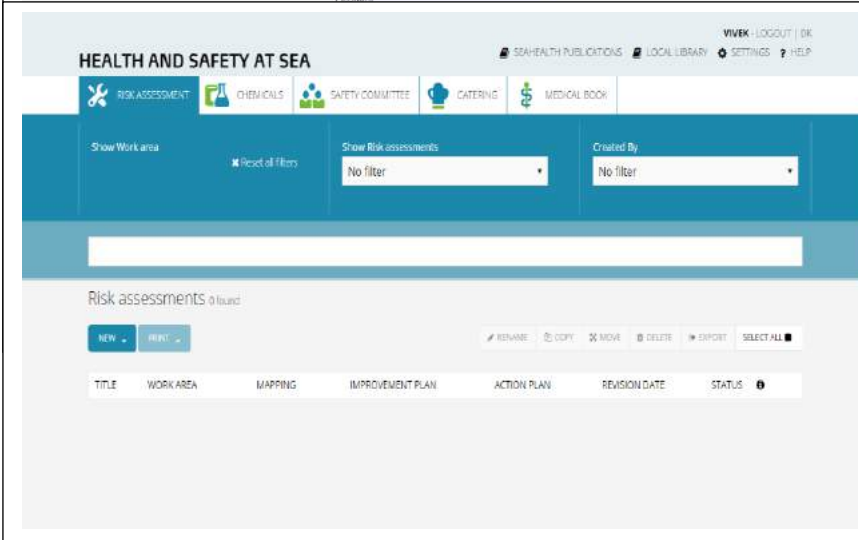
**Click “OK”**

**Step 3:**



Login page appears

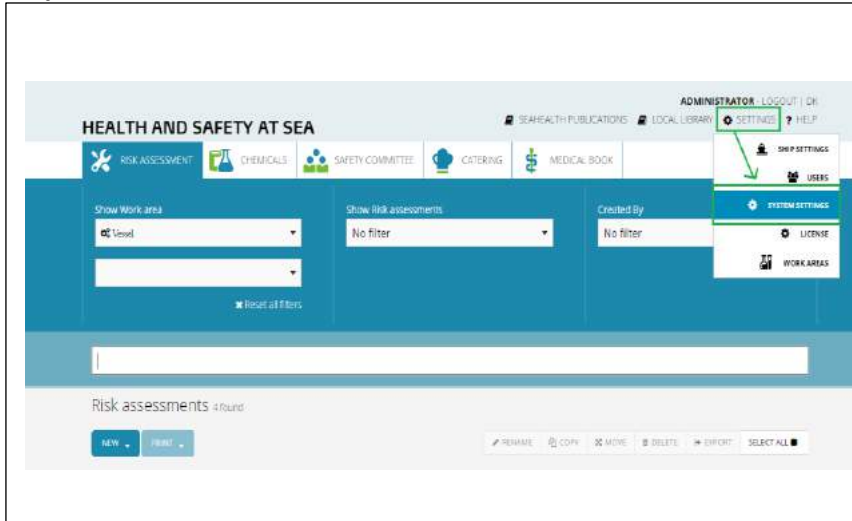
Step 4:



Landing page of the new application

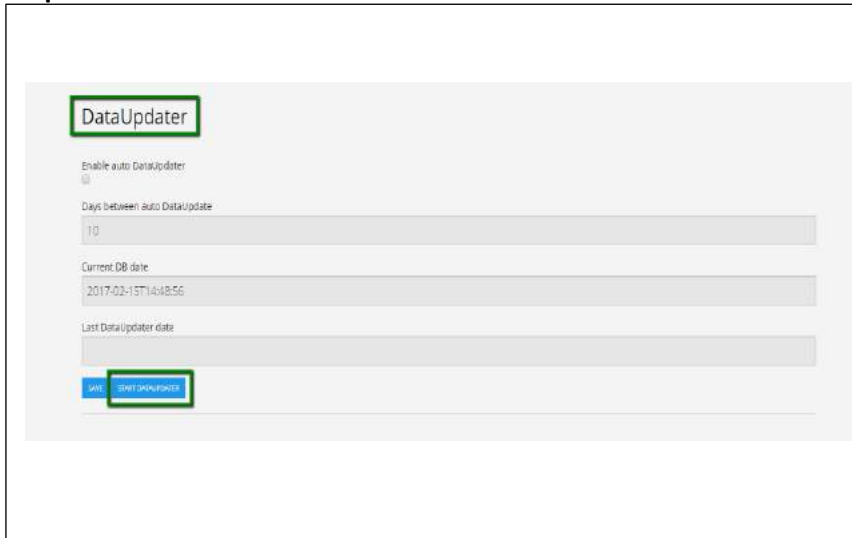
## Run Data-Updater (Important Step)

### Step 1:



**Important:** This step is very important. The user should remember to go to "Settings" → "Systems Settings" and run the "Data Updater" to update the database.

### Step 2:



Go to:  
"Settings" → "Systems Settings" → "Data Updater"

Click "Start Data Updater"

### Step 3:

**DataUpdater**

Enable auto DataUpdater

Days between auto DataUpdate

Current DB date

Last DataUpdater date

---

**Backup**

Database backup path

**Information**

✓ Database is unpacking data from 15-2-2017 to 19-2-2017

**Please wait.**  
**Data updater is unpacking data**

**Step 4:**

**DataUpdater**

Enable auto DataUpdater

Days between auto DataUpdate

Current DB date

Last DataUpdater date

---

**Backup**

Database backup path

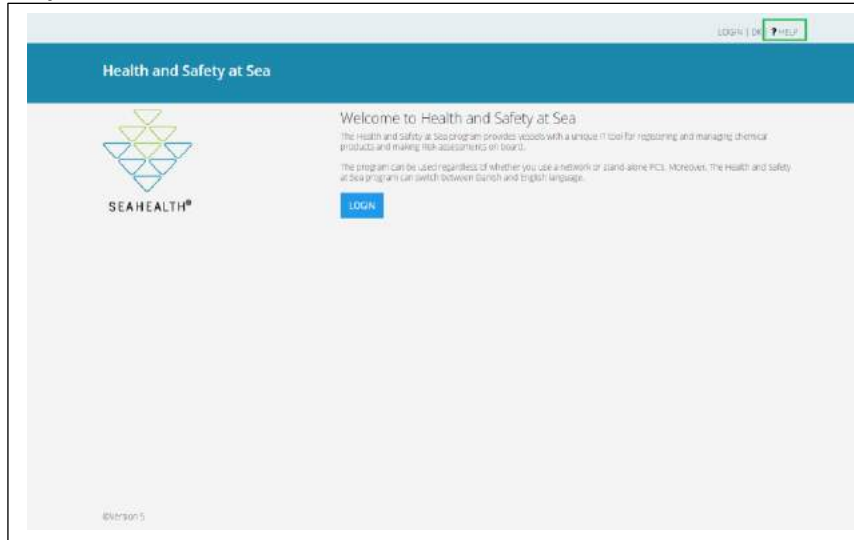
**Information**

✓ DataUpdater complete

**Data update completed**

## Upload Video User Manuals

### Step 1:

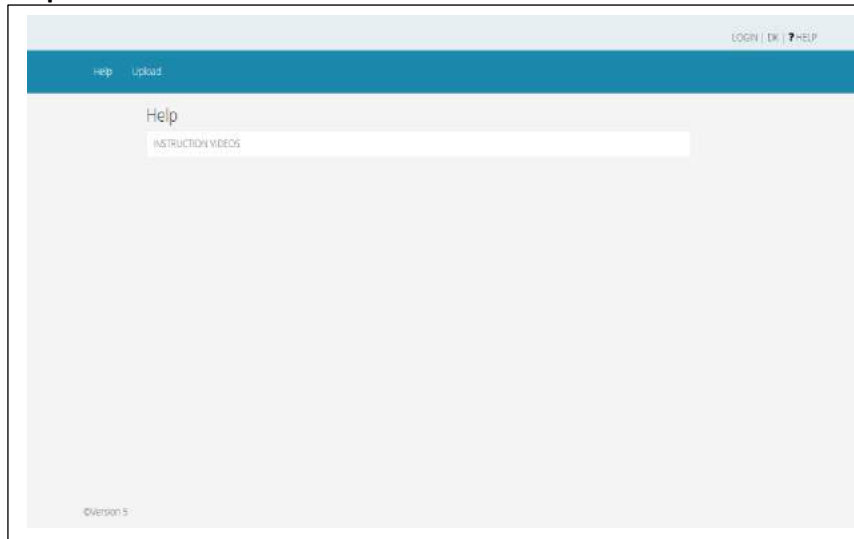


**Important note:** You are provided with Video User Manuals to this application as separate files for this installation.

The files are in .zip format and please unzip, store them in a location of your choice before uploading.

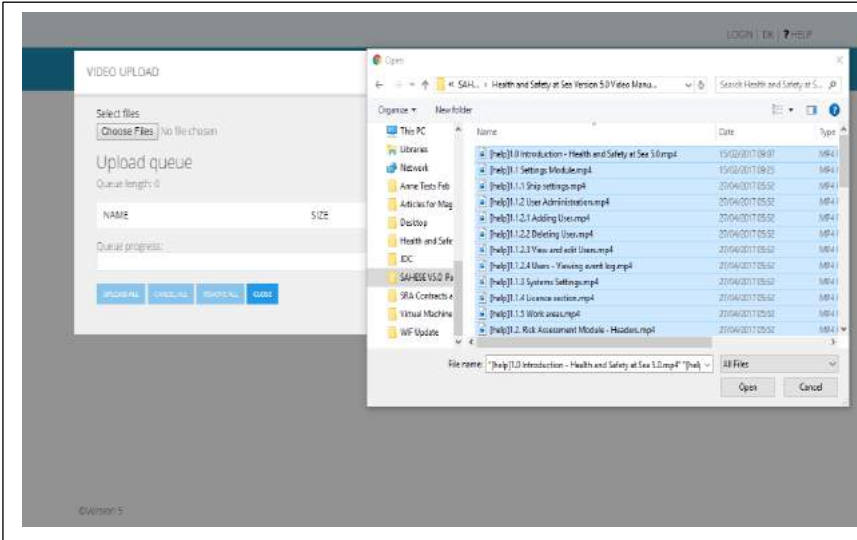
At the Login page click “Help” on the top right corner.

### Step 2:



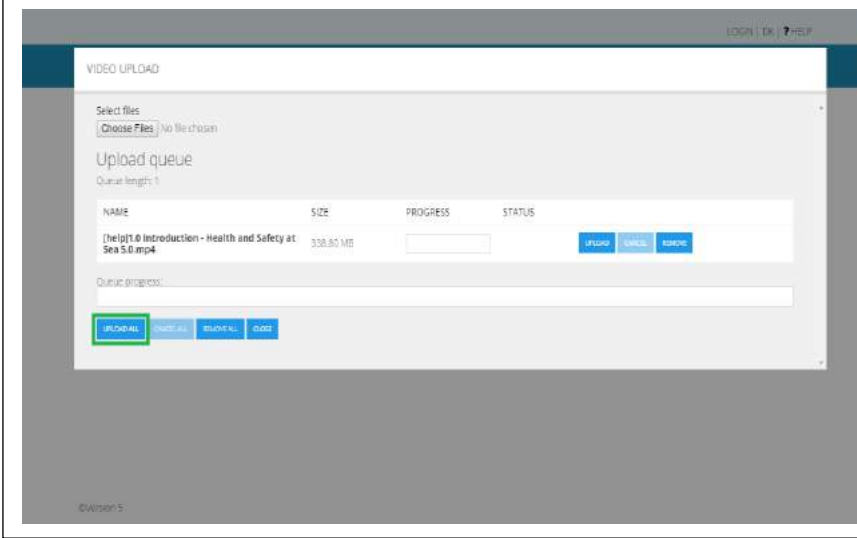
Click “Upload”

### Step 3:



Choose the files from the unzipped folder to be uploaded.

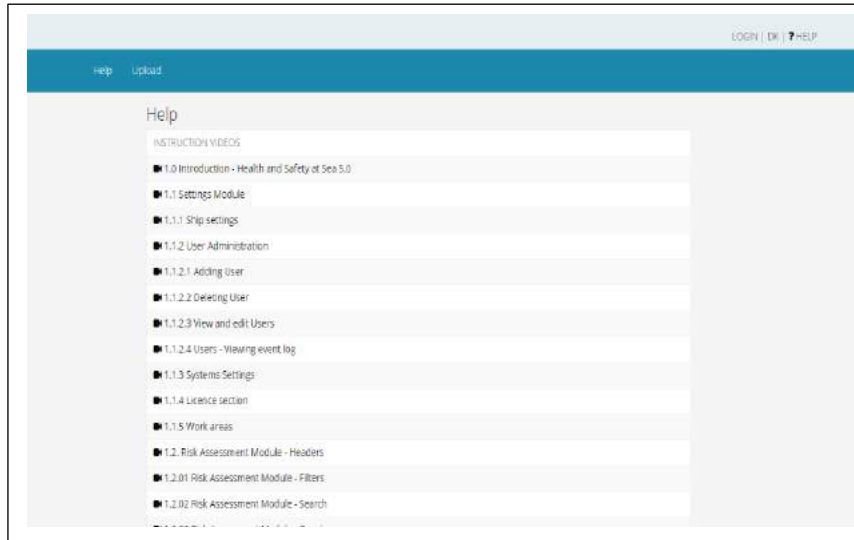
**Step 4:**



Click upload all

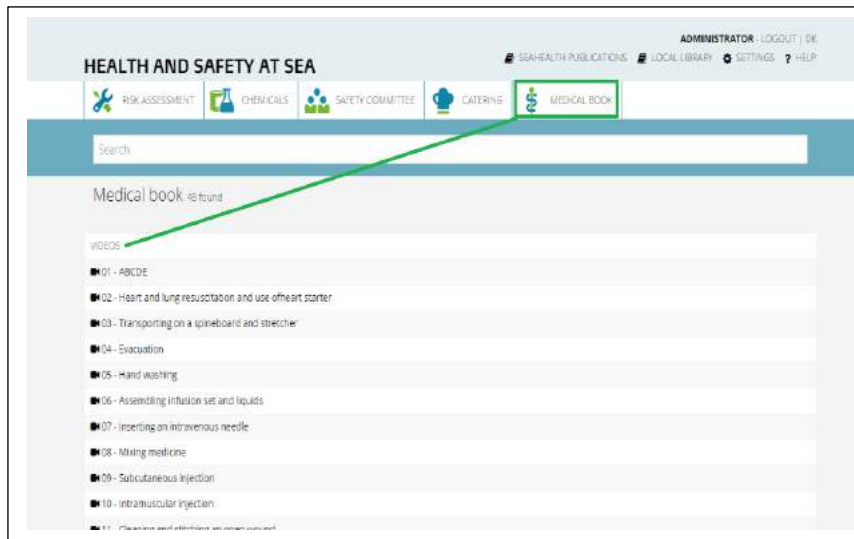
**Step 5:**





Once upload is completed all the files will be listed and ready for use.

Remember to Restart the application.



### Medical Book Videos

The same procedure applies if you want to upload the Medical Book videos.

The videos are also provided separately in zip files.

